



# AUSTRALIAN RESUSCITATION COUNCIL

Australian Business Number (ABN) 73 708 281 962

*ACCREDITATION OF*

*ADVANCED LIFE SUPPORT COURSES*

*CURRICULUM REVIEW SERVICE*

## **INTRODUCTION**

The Australian Resuscitation Council (ARC) offers an Advanced Life Support (ALS) Curriculum Review Service for organisations seeking ARC accreditation of Advanced Life Support Courses.

The ARC is the peak body on resuscitation in Australia. The ARC is a voluntary co-ordinating body who represents all major groups involved in the teaching and practice of resuscitation. The ARC is sponsored by the Royal Australasian College of Surgeons and the Australian & New Zealand College of Anaesthetists

The intention of the ARC Curriculum Review Service is to assess course curricula for consistency with the ARC ALS guidelines (current at the time of the review).

The ALS Curriculum Review Service is administered through the Advanced Life Support Committee of ARC and utilises the Australian College of Critical Care Nurses (ACCCN) to facilitate the process. ARC and ACCCN contracts independent external reviewers to assess whether curricula submitted for review are consistent with ARC guidelines and the ACCCN ALS Curriculum Guide.

## **BENEFITS**

The Curriculum Review Service will create greater consistency in ALS course content at a national level. It will ensure an ALS course curriculum is consistent with ARC guidelines, and will provide ARC accreditation for that course.

## **REVIEW PROCESS**

The ARC recommends that organisations seeking course accreditation utilise the ACCCN Ltd. ALS Curriculum Guide which can be purchased from the ARC to assist them in course development.

The ARC and ACCCN contract an independent external reviewer to assess whether curricula and other materials submitted for review are consistent with the ACCCN Ltd. ALS Curriculum Guide and ARC guidelines. The assessors report will then be reviewed by the Chair of the ARCs ALS Sub-Committee (or nominee). The course may then be either:

1. Approved.
2. Approved subject to minor amendments as indicated in the Reviewers report.
3. Not approved. Curriculum requires major amendments and resubmission. In this case the ALS Chair will nominate a resource person to assist with resubmission if requested.

A letter indicating the outcome will be then sent by the Chairperson of the ALS Sub-Committee usually within 10-12 weeks from time of submission.

## **COST OF A CURRICULUM REVIEW**

- A payment of **\$1200 (inclusive of GST)** is required for the initial submission. This fee covers the review and associated administration costs.
- A further **\$250** may be charged if major amendments are required. This charge will cover support provided by an ARC representative and subsequent resubmission costs.
- Applicants will be assisted with minor amendments and alterations to their submission at no further charge.
- ARC further recommends that prospective clients utilise the ACCCN Ltd. ALS Curriculum Guide which can be purchased from the ARC to assist them in course development.

### ***PLEASE NOTE:***

*Courses are accredited for a maximum of 5 years from the date of approval or for the period for which the curriculum reviewed remains current. Significant changes to the ARC guidelines may necessitate additional curriculum review. Accreditation applies only to the course reviewed and is not transferable.*

## **SUBMITTING A CURRICULUM FOR REVIEW BY ARC**

A submission must include curriculum and associated documents (including content) describing course outline, teaching strategies and assessment criteria. Please forward an electronic copy and two hard copies of all documentation along with a forwarding letter indicating the name of the institution, which will hold the reviewed course and the name of one contact person to:

Mrs Carol Carey  
ALS Curriculum Review Service  
Australian Resuscitation Council  
C/- Royal Australasian College of Surgeons  
Spring Street  
MELBOURNE VIC 3000

Email: [carol.carey@surgeons.org](mailto:carol.carey@surgeons.org)